FWPS Minutes – 22.09.26

Attending

Chloe Walker, Laura Brown, Roxanne Parkin, Lisa Boldero-Gray, Carla Syrichas, Rebecca McGrath, Shelby Winter, Sam Mellor, Alice Turner and Antra Livdane-Senberga .

Upcoming Key Dates

Date	Event	Location	Time
22nd October	*Halloween Disco*	*School*	*Inf 4 – 5 / Jnr 5.15 – 6.15*
2nd December	*Early Years Play*	*School*	*Morning & Afternoon*
4th December	*Christmas fair*	*School*	*2.30 – 4*
11th December	*KS1 Play*	*School*	*Morning & Afternoon*
18th December	*School Disco*	*Community Centre*	*5.30 – 7.30*
TBC	*Carols by Candlelight*	*School*	*TBC*

Meeting Topics

Card Machine

- PCI compliance for card machine. Only 6 main users – read and signed updated compliance. Chloe / Rox / Shelby / Laura / Rebecca / Sam
- Any receipts left with us must be shredded.

Halloween Disco

- At school. Infants first 4-5, followed by Juniors 5.15-6.15
- Finley no longer providing discos, Jacob has been booked at same price £60
- Chloe / Rox / Carla / Antra / Shelby & Mum
- Laura & Karen on door

Costumes

- Still got a lot left to sell through.
- Reduce to £3 each and sell before Halloween disco.
- Sell after school on Friday 16th October – Shelby & Alice
- Advertise this vis Facebook/School before the date.
- Any remaining costumes will be sold at Christmas Fair

Facebook Group

- An issue has been brought to us by school that we can no longer use the group to promote local businesses on the group. Only FWPS related topics can be posted going forward.
- Admin has been updated – Chloe / Rox / Shelby

Coop Funding

- Coop funding ends next month & final payment will be made.
- In progress of buying Outdoor reading rooms with the funding.

Funds Requests

- £500 requested to restore & replace items in the jigsaw room. Approved.
- Replace School Bench. Cost TBC. Approved.
- Mrs Draycott has requested £972 – To be reviewed at later date.

Carols By Candlelight

- TBC. Potentially last week of November for this event.

Easter Fair

- Get date confirmed early.
- Offer space for external suppliers.

Christmas Fair

- Aim to scale down the xmas fair and put more into the summer one to make that the bigger focus.
- Prioritise FWPS inside hall this year so less pressure on hoping for good weather and getting gazebos up etc.
- Chloe to prioritise loyal suppliers with indoor stands. Once indoor is full, we will not be swapping if other suppliers do not want to be outside.
- Ask other business who would like a stand if they are willing to go outside, will need to bring own gazebos if wanting.
- Could we have some of the smaller FWPS games in the changing room?
- Laura going to ask if Mrs Everly & Mrs Plaisters rooms can be used. No messy activities in classrooms.
- Book fair must stay in centre of hall.
- No extra this year at xmas fair. Will save for Summer fair.
- Cakes stand outside hall.